



CALL FOR APPLICATION FOR VALUATION TECHNICIANS

The general public and individuals interested in becoming registered technicians of IRPV are hereby notified by the Institute of Real Property Valuers in Rwanda (IRPV) that the application for 2025 registration is currently open.

Please ensure that all eligible applicants submit the specified documents to the IRPV email address info@irpv.rw in a single PDF file not later than 5:00 PM on November 16, 2024.

Download the form on <https://www.irpv.rw/download/Application%20Form.pdf>

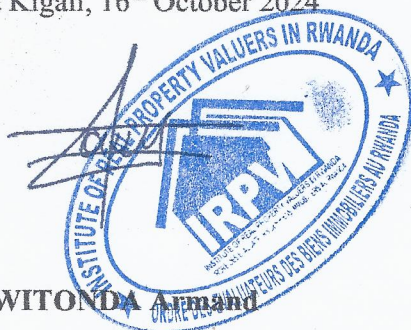
Fill in the form and attach all required documents as listed on page 2 of the application form.

A bank slip for application fee of 10,000 FRW paid on the following IRPV Bank account Bank of Kigali: 00040-06961296-33.

Applications received later than November 15, 2024 will not be considered.

We thank you for your interest in IRPV and look forward to receiving your applications.

Done at Kigali, 16th October 2024



KWITONDA Armand

Head of CPD and Membership Committee

I.0 Introduction

The Institute of Real Property Valuers in Rwanda (IRPV) was established by Law N° 17/2010 of 12/05/2010 to organize the real property valuation profession in Rwanda, as published in Official Gazette n° 20 of 17/05/2010.

I.1 Legal Responsibilities of the Institute

1. Analyze and find solutions to problems related to the real property valuation profession.
2. Address issues concerning the conduct of real property valuers.
3. Facilitate the exchange of information related to real property valuation.
4. Promote the real property valuation profession in Rwanda.
5. Develop and implement regulations and guidelines for the profession.
6. Establish real property valuation standards.
7. Represent and advocate for the interests of Real Property Valuers in Rwanda and internationally.

1. Background

To enhance ethical standards and ensure harmonized practice, the IRPV Board has resolved to register valuation technicians that are eligible to provide technical support to valuers, especially in data collection. This initiative aims to:

- Eradicate malpractice,
- Eliminate commissionaires
- Harmonize valuation practice.

By registering technicians, we aim to monitor ethical behavior and build capacity through continuous professional development.

1.2 Definition of Valuation Technician

A Valuation Technician is a registered member of IRPV as Valuation Technician Whose role is to assist the Certified Valuer in offering consultant services related to real property valuation in Rwanda. Registration is dependent on the qualification of the technician and fulfillment of other requirements as may be required by IRPV.

2.0 Objectives

The main objectives of the registration process are:

- To establish a register of valuation technicians.
- To ensure that only qualified technicians practice under certified valuers.
- To promote ethical behavior and professional development among technicians.
- To standardize valuation practice in Rwanda.

3.0 Eligibility Criteria and Requirements

Qualifications

Candidates must possess at least a Bachelor's degree (A0) or Advanced Diploma (A1) in one of the following fields:

Property Valuation, Civil Engineering, Quantity Surveying, Land Surveying, Urban and Regional Planning, Construction, Building Technology, Mechanical Engineering, Electromechanical engineering, Estate Management and Valuation, Real Estate Economics, or Land Economics.

Recommendation

A recommendation letter from a certified valuer under whom the technician has been practicing is required.

Affiliation

Technicians must work under the supervision of a certified valuer, with affiliations updated regularly with the Institute.

4.0 Obligations and Responsibilities of Technicians

Registered technicians are required to:

- Assist Registered Valuers in the collection and analysis of data relating to properties.
- Drafting valuation reports in accordance with the acceptable IRPV standards and guidelines.
- Adhere to the ethical standards and guidelines set by the Institute.
- Participate in continuous professional development training sessions organized by the Institute.
- Regularly update the Institute on their affiliations with certified valuers.
- Ensure all valuation work is supervised and approved by a certified valuer.

5.0 Membership, Fees and Validity

Membership is valid for one year and can be renewed based on compliance with ethical conduct and other requirements.

Membership Fee

A non-refundable application fee of 10,000 FRW is required for registration.

An annual membership contribution of 50,000 FRW is required.

Renewal

Membership renewal shall depend on adherence to ethical standards, participation in required training, and timely payment of membership fees.

6.0 Process for Application and Registration

Steps for Application and Registration

Submission of Application: Interested individuals must submit a completed application form along with required documents, including proof of qualifications, work experience, and a recommendation letter from a certified valuer.

Review of Application: The Institute will review applications to ensure all criteria are met.

Approval and Registration: Approved applicants will be registered as valuation technicians and issued a membership card as technician.

Renewal: Registered technicians must apply for membership renewal annually, meeting all stipulated requirements.

7.0 Monitoring and Compliance

The Institute will regularly monitor registered technicians to ensure compliance with ethical standards and professional guidelines.

Technicians found in violation of these standards may face disciplinary actions, including temporary suspension or deregistration.

8.0 Output and Expected Outcomes

- A registered body of qualified valuation technicians operating under ethical standards.
- Enhanced professional development and capacity building through continuous training.
- A standardized approach to valuation and professional integrity

Summary

The establishment of these criteria is a vital step in professionalizing the role of valuation technicians within our institution. By setting clear standards and expectations, we ensure that our practice remain ethical, consistent, and of the highest quality. We look forward to the positive impact this initiative will have on our institution and the valuation industry as a whole